



Business Permitting Checklist

Check below, indicating you have contacted the relevant agencies to ensure your business is compliant:

Check here

	<p>Airport Overlay District If you are constructing a new business located in an airport overlay district, there may be height requirements and restrictions on water retention ponds.</p>	<p>Fort Wayne Allen County Airport Authority 260.446.3451</p>
	<p>Building Permits You must apply for and obtain permits if you will be doing any new construction or remodeling of a building.</p>	<p>Allen County Building Department 200 E. Berry Street, Suite 180 Fort Wayne, IN 46802, 260.449.7131</p>
	<p>Compliance with all Fort Wayne codes and ordinances All property in Fort Wayne must comply with local minimum standards for maintenance. Check with Neighborhood Code Compliance (NCC) to see if a property you are interested in is in full compliance.</p>	<p>Neighborhood Code Compliance 200 E. Berry Street, Suite 320 Fort Wayne, IN 46802, 260.427.1127</p>
	<p>County drains New County development plans must adhere to stormwater detention, erosion control, watershed, pipe design specifications.</p>	<p>Allen County Surveyor's Office 200 E. Berry Street, Suite 350 Fort Wayne, IN 46802, 260.449.7625</p>
	<p>Fire Regulations You must comply with all State and Local Fire Codes and Ordinances that may include fire and life safety systems such as fire sprinkler systems, fire alarm systems, fire walls, egress, etc.</p>	<p>Fort Wayne Fire Department Prevention Bureau 260.427.1479</p>
	<p>All Food Establishments, Tattoo and Body Piercing Facilities, Public Swimming Pools, Hotels/Motels, and Bed and Breakfast Facilities These commercial facilities must submit plans prior to construction and obtain necessary permits for operation.</p>	<p>Department of Health 200 E. Berry Street, Suite 360 Fort Wayne, IN 46802, 260.449.7561</p>
	<p>Highway construction New development plans must meet all County highway specifications.</p>	<p>Allen County Highway Department 200 E. Berry Street, Suite 280 Fort Wayne, IN 46802 260.449.7369 or Highway@co.allen.in.us</p>
	<p>Indiana State Design Release If you are constructing or remodeling a building for your business, you must submit your plans and obtain an Indiana State Design Release.</p>	<p>Indiana Department of Homeland Security planreview@dhs.in.gov, 317.232.2222</p>
	<p>New Projects Meeting Meeting held twice a month with permitting agencies to understand regulations, permits and other requirements.</p>	<p>Department of Planning Services 200 E. Berry Street, Suite 150 Fort Wayne, IN 46802, 260.449-7607</p>
	<p>Water, Sewer and Storm Sewers You will need to contact the utility provider to obtain permits, establish service and comply with regulations.</p>	<p>Fort Wayne City Utilities Development Services 260.427.5064</p>
	<p>Septic Systems Properties requiring a new construction or repair for a septic system must submit plans and obtain necessary permits for compliance.</p>	<p>Department of Health 200 E. Berry Street, Suite 360 Fort Wayne, IN 46802, 260.449.7530</p>
	<p>Traffic regulation Constructing a new building may impact traffic patterns, require sidewalk repair or installation, or require reconfiguration of roadways and intersections.</p>	<p>Fort Wayne Traffic Engineering 200 E. Berry Street, Suite 210 Fort Wayne, IN 46802, 260.427.2781</p>
	<p>Zoning Requirements You must comply with the Zoning Ordinance requirements prior to starting construction or operating.</p>	<p>Department of Planning Services 200 E. Berry Street, Suite 150 Fort Wayne, IN 46802, 260.449-7607</p>

For additional questions, feel free to contact the Permit System Coordinator at 260.427.5982